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File Options

Unit 2.02

Change History

Update the following table as necessary when this document is changed:

Date	Name	Change Description

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Purpose

Use this procedure to find, save, export and import files in QuickSize.

Trigger

Perform this procedure when you need to manage files in the QuickSize application.

Prerequisites

You are logged in to QuickPack.

Helpful Hints

None

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Procedure



1. Select the QuickSize tab to open the Model Search screen.

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2. Scroll to the file icons.

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3. Click to browse for your projects.

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- Select the appropriate project from the list in the My Projects: section. 4.
- Click do save a project to **My Projects**. 5.

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The Project Name / Id: and Description: fields are activated.

6. As required, complete/review the following fields:

Field Name	R/O/C	Description
Project Name / Id:	R	Project name or identifier
Description:	R	Brief description of the project

7. Click Save to save the project.

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Please Select						
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The system displays the message, "[Project name] was saved."

8. Click korrect to export a project.

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9. Click Get File to open the SelectorSaverExportFile.pl screen.

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SelectorSaverExportFile.pl

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A new browser window opens with project information.

10. Select **File → Save As** ... to open the *Save Web Page* dialog box.

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Save Web Page			? ×
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- **11.** Navigate to the directory to which you wish to save the file.
- 12. Click I in the Save as type: field and select Text file (*.txt).
- **13.** In the **File name:** field, enter a descriptive name.
- **14.** Click <u>Save</u> to save the file.

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15. Click **G** to import a file.

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2 Max. Voltage Dip (%) 20	
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2 Max. Harmonics (%) 15	
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16. Click Browse... to find the file you wish to import.

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Choose file					
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- **17.** Navigate to the directory from which you wish to import the file.
- **18.** Select the file you wish to import.
- **19.** Click _________ to import the file.

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20. As required, complete/review the following fields:

Field Name	R/O/C	Description		
Save to Projects List As	R	Project data file name		
Description	R	Brief description of the project data		

21. Click **Import** to import the file.

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The system shows that the file has been imported.

Result

You have completed this transaction. You have found, saved, exported and imported files in QuickSize.

Comments

None